

RENTAL CONTRACT
JESTER PARK LODGE
Catered by:
CHRISTIANI'S VIP CATERING
1150 SE Diehl Ave.
Des Moines, IA 50315
(P)515.287.0877 (F)515.285.5576

Date of Reservation: _____

Starting Time: _____
Ending Time: _____
Number of People: _____
Type of Event: _____
Name: _____
Company: _____
Address: _____
City/State/Zip: _____
Phone (Day): _____
Phone (Evening): _____
Phone (Cell): _____
Email: _____

Reservation Fee: _____
On-Site Ceremony Fee: _____
Damage Deposit: _____
Catering Deposit: _____
or
Non-Catered Fee: _____
Attendant Fee: _____

TOTAL DUE: _____
Check: _____ or Credit Card: _____ (Visa or MC)

Alcohol: Yes _____ No _____
Uniformed Officer: Yes _____ No _____
Special Event Permit: Yes _____ No _____

Remit all payments to:
Christiani's VIP Catering
1150 SE Diehl Ave.
Des Moines, IA 50315
515.287.0877

Jester Park Lodge Fees

Non-Profit Groups / JPGC Outings / JPEC
Events / Business / Non-Business

		AM	PM
Entire Facility	Mon – Th	\$575	\$575
Bison Side	Mon – Th	\$525	\$525
Elk Side	Mon – Th	\$475	\$475

All Groups Including

Conservations Support Groups

		AM	PM
Entire Facility	Fri	\$575	\$800
	Sat	\$575	\$1000
	Sun	\$575	\$800

On-Site Ceremony Fee \$250 \$250

Special Rates for All Groups: Jan / Feb / Mar

		AM	PM
Entire Facility	Fri	\$575	\$575
	Sat	\$575	\$575
	Sun	\$575	\$575

*** Damage Deposit is \$300. Catering deposit is \$750. The lodge fee, catering deposit (or non-catered fee & attendant fee) and damage deposit are due at time of reservations. If alcohol is served, a security fee will be included in the final bill.**

The Lodge is divided into 2 time periods for rent.
10AM – 4PM _____
or
6PM – 12AM _____

Vendor setup, photos, etc. may begin 1 1/2 hours before the event begins. **Mon – Thur earlier openings are available along with flexible (8) hour block times.**

**JESTER PARK LODGE CATERING
RESERVATION REQUEST-BOOKING SHEET**

Name _____ Email _____

Address _____
Street City State Zip

Telephone Home _____ Work _____ Cell Phone _____

Requested Date _____ Type of Event _____

Times:

Lodge Rental from _____ To _____

Guest Arrive _____ Serving Time _____

Approximate Number of Guests _____

Menu Selection and Price: _____

19% SERVICE CHARGE AND 6% STATE TAX ADDED TO ALL PRICES

Prices Subject to Change

***This Contract is for the above Date and Time. Any changes
must be approved by the Office and new contract will be required.***

Briefly describe affair and any special requests or needs you may have:

Your signature affixed hereto attests that you have read and understand all restrictions and procedures required of you while renting said facility. Violation of any portion of this contract is grounds for forfeiture of your total damage deposit.

Date: _____ Signed: _____

Printed: _____

PLEASE NO TIPPING

Remember to call our office at least seven days prior to your event with the final number of guests to attend. This is called a "Guarantee" or minimum number of guests you agree to pay for.

PAYMENT MUST BE MADE IN FULL 5 DAYS PRIOR TO YOUR EVENT. PAYMENT MUST BE IN THE FORM OF CERTIFIED OR CASHIER'S CHECK, VISA OR MASTERCARD. NO PERSONAL CHECKS.

When you call in your Guarantee you will be given the total amount due. You can increase your number after this time but you cannot decrease the number.

All prices are per person starting with 100 people.

Pricing for under 100 guests:

80 to 100 - Add \$2.00 per person to menu price

70 to 79 - Add \$3.50 per person to menu price

60 to 69 - Add \$5.50 per person to menu price

50 to 59 - Add \$8.25 per person to menu price

**CATERING DEPOSITS ARE NON-REFUNDABLE.
DO NOT WRITE BELOW THIS LINE**

Reserved by _____

Deposit _____ Rec'd _____